

Request for Proposal (RFP)
Resource Center 70V Speaker System
Basis for Proposal/Pricing
December 5, 2023

1. Statement of Purpose:

Haven for Hope is seeking proposals for the design and installation of a 70V speaker system at its Resource Center building located at 1301 W Martin St. to be a part of Haven's existing InformaCast crisis communication system.

2. Background:

Haven for Hope of Bexar County, operating for 13 years as a homeless shelter campus, is committed to serving the most vulnerable population. Security and safety are our top priorities. Haven was built with a robust paging system throughout its campus to alert staff and clients of important safety information while on campus. In recent years Haven has started to utilize a new building located at 1301 Martin Street, known as our Resource Center. This building does not have any speaker system installed and our staff and clients cannot receive important updates like the rest of campus.

3. Scope of Work:

- Provide speakers for all offices and common areas (including two outdoor areas) in the Resource Center that provides enough coverage for all individuals to clearly hear informational alerts over the speakers.
- 70V speaker system
- Wiring will be designed and installed placing offices and areas of similar size into zones to allow better volume normalization.
- The project timeline is three weeks, exclusive of evenings or holidays.
- Turnkey installation including necessary amplifiers and gateways to tie into an existing InformaCast system.
- Refer to Attachment A – Floorplan for 2-story Resource Center

4. Compliance & Insurance Requirements:

- All materials, installations must adhere to state and federal procurement regulations. All work conducted under this RFP must strictly adhere to and comply with all applicable legal and regulatory guidelines throughout the duration of the project.
- All contractor staff assigned to this project must meet the requirements to gain access to Haven's campus. Additional information will be provided upon request.



- Interested parties must obtain and maintain any insurance required by law, but at least (i) broad form commercial general liability insurance in amounts for bodily injury and property damage of \$1,000,000 per occurrence and \$2,000,000 general aggregate (or equivalent in umbrella or excess liability coverage); (ii) causes of loss-special form property insurance, issued on a replacement-cost basis and insuring the full value of the contractor's property and property for which contractor is legally liable, including vehicles; (iii) workers' compensation and employer's liability in amounts of at least \$1,000,000; and (iv) business automobile liability, for owned, leased, non-owned and hired vehicles, with combined single limit for bodily injury and property damage of \$1,000,000 per occurrence (or its equivalent in umbrella or excess liability coverage). All policies shall be primary, name Haven as an additional insured, and be issued by insurance company(ies) qualified to do business in the State of Texas and having a Best Rating of at least A-VII.

5. Proposal Submission Guidelines:

Interested parties should submit their proposals by 5:00pm of January 3rd, 2024, via email to matt.dawson@havenforhope.org.

Proposals should include:

- Detailed project plan and timeline
- Cost breakdown including materials and labor
- Description of relevant experience, and
- Certificate of Insurance (COI)

A site visit will need to be scheduled at 1301 W Martin St, San Antonio, TX 78207. A site visit is highly recommended to answer all questions and to provide clarification. Any other inquiries and/or requests for clarification should be directed to Matt Dawson at the contact information listed in this RFP.

6. Contact Information:

Matt Dawson
Director Of IT
Email – matt.dawson@havenforhope.org
Phone - 210-220-2156

7. Attachments

Attachment A – Floorplans (1 page)



8. Evaluation Criteria:

Proposals will be evaluated based on:

- Adherence to project specifications
- Proposed timeline
- Cost-effectiveness and
- Relevant experience

Haven for Hope reserves the right to reject any or all proposals.

Thank you for your interest in enhancing the safety at Haven for Hope. We look forward to reviewing your proposal.



