



Request for Proposal (RFP)
Duress Buttons / Two-Way Virtual Gate Guard
Basis for Proposal/Pricing
December 22, 2023

1. Statement of Purpose:

Haven for Hope is seeking proposals for the purchase and installation of thirty-six (36) duress buttons, installation of three (3) Comelit HFX-700B Call Comm's, and purchase and installation of one (1) Comelit HFX-700B Call Comm throughout Haven's 22-acre property. The objective is to add two-way communication systems to the Resource Center and East, West and South Gate to control access by non-badged personnel. The duress buttons will enhance security in client-facing offices or locations, to provide safer client interactions with the ability to call for help if an emergency or crisis occurs.

2. Background:

Haven for Hope of Bexar County, has been in operation for 13 years as a transformational homeless emergency shelter, and is committed to serving the most vulnerable populations. Security and safety are top priorities. The property, spanning 22 acres, includes multiple buildings, offices, and parking lots, and is between two active Union Pacific railroads. This RFP addresses the need for purchase and installation of thirty-six (36) duress buttons, along with installation of three Call Comm's, and purchase and installation of one Call Comm in designated spaces throughout the property. Address of site for installation is 1 Haven for Hope Way, San Antonio, TX 78207.

3. Project Specifications / Scope of Work:

- Procurement, installation, and connection of three (3) Comelit HFX-700B (on-hand), that will provide controlled access at East, West and South Gate, with the ability to communicate with visitors and monitor via video, to then allow operator to grant access as needed. These three units are replacing outdated or non-functioning equipment and may require wiring and additional modification of current hardware.
- Procurement, installation, and connection of one (1) Comelit HFX-700B at the Resource Center. This is a new addition with no hardware in place for installation that will require cabling, wiring, and connectivity. This unit will need to be included in bidding quotes.
- Procurement, installation, and connection of thirty-six (36) duress buttons at various locations throughout the Haven for Hope property. These duress buttons are in addition to the existing 120 programmed buttons throughout our facility. The duress buttons will be installed in different buildings across campus and will range from 1st floor to 3rd floor installations. Duress buttons will need to be able to be connected to Haven's 3XLogic Vigil Client server.
 - Installation may require the addition of booster and repeater units to ensure connectivity. A site visit is highly encouraged for appropriate bidding of costs and booster units that may be needed on our 22-acre facility.
 - Recently purchased equipment that may serve as continuity of projects were: Inovonics EN1235DF Wireless Alarm Transmitters, Inovonics EN4232MR Receiver, Inovonics EN5040T Booster/Repeater
- Bids should include labor, timelines, cabling, fittings, hardware, programming, and relevant expenses.



Warranty: Upon final payment there will be a 30-day, 10% retainage that will be withheld and a 1-year warranty on workmanship, and parts.

5. Compliance & Insurance Requirements:

- All materials and installations must adhere to state and federal procurement regulations. All work conducted under this RFP must strictly adhere to and comply with all applicable legal and regulatory guidelines throughout the duration of the project.
- All contractor staff assigned to this project must meet the requirements to gain access to Haven's property. Additional information will be provided upon request.
- Proposals must include costs and a timeline to obtain all necessary permits for installation and any other work required under the proposal.
- Interested parties must obtain and maintain any insurance required by law, but at least (i) broad form commercial general liability insurance in amounts for bodily injury and property damage of \$1,000,000 per occurrence and \$2,000,000 general aggregate (or equivalent in umbrella or excess liability coverage); (ii) causes of loss-special form property insurance, issued on a replacement-cost basis and insuring the full value of the contractor's property and property for which contractor is legally liable, including vehicles; (iii) workers' compensation and employer's liability in amounts of at least \$1,000,000; and (iv) business automobile liability, for owned, leased, non-owned and hired vehicles, with combined single limit for bodily injury and property damage of \$1,000,000 per occurrence (or its equivalent in umbrella or excess liability coverage). All policies shall be primary, name Haven as an additional insured, and be issued by insurance company(ies) qualified to do business in the State of Texas and having a Best Rating of at least AVII.

6. Proposal Submission Guidelines:

Interested parties should submit their proposals by 4:00 PM on January 12th, 2024, via email to alberto.rodriquez@haveforhope.org.

Proposals should include:

- Detailed project plan and timeline
- Cost breakdown including materials and labor
- Detail of permits required, associated costs and timelines
- Description of relevant experience, and
- Certificate of Insurance (COI)

A site visit will be conducted on Friday, January 5th, 2024, at 1 PM at 1 Haven for Hope Way, San Antonio, TX 78207. The site visit is highly recommended to answer all questions and to provide clarification. Any other inquiries and/or requests for clarification should be directed to Alberto Rodriguez at the contact information listed in this RFP.

7. Contact Information:

Alberto Rodriguez

Vice President of Transformational Operations

alberto.rodriquez@havenforhope.org

Office: (210) 220-2383

Cell: (210) 819-8142



8. Attachments:

Attachment A – Site Plan (7 pages)

9. Evaluation Criteria:

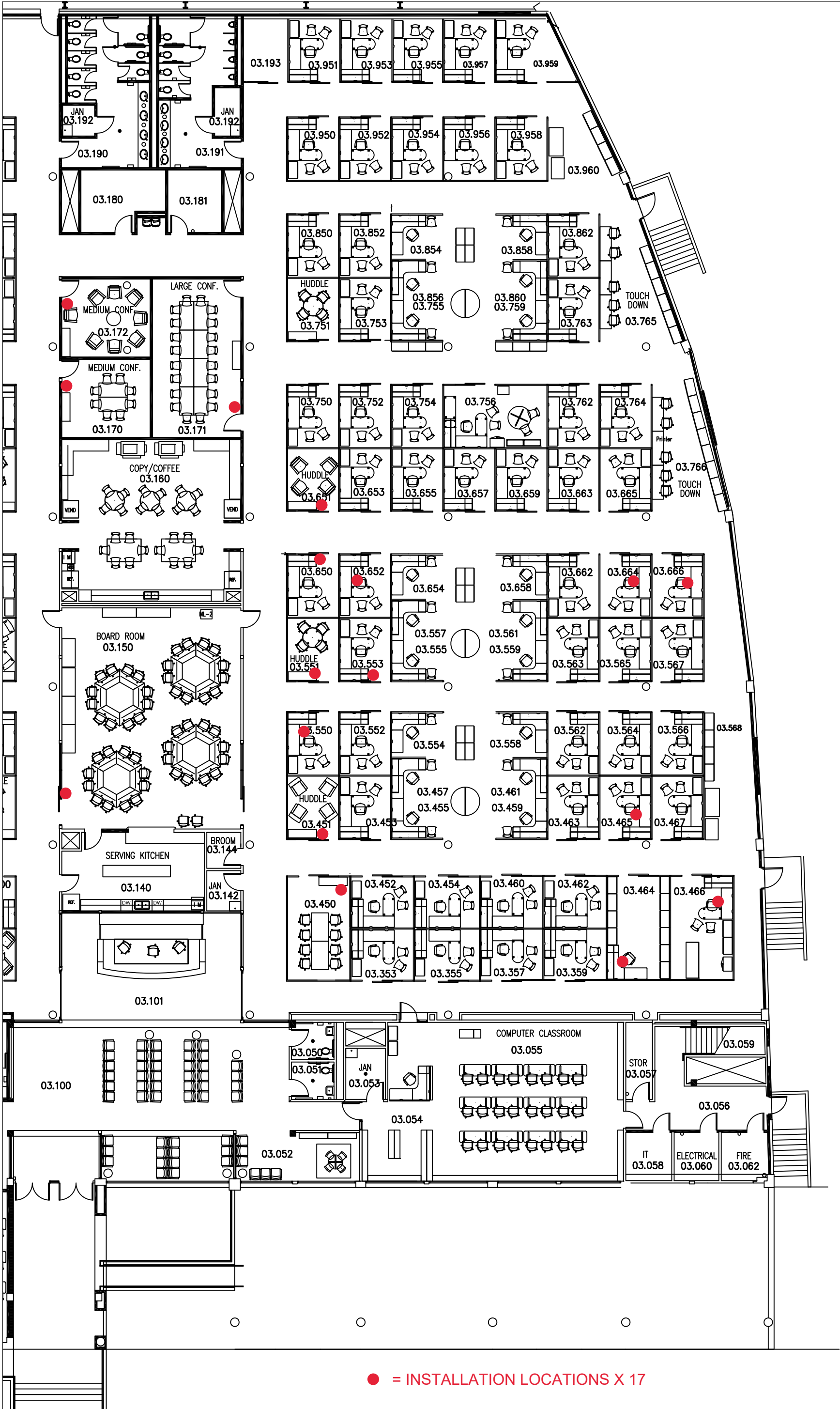
Proposals will be evaluated based on:

- Adherence to project specifications
- Proposed timeline
- Cost-effectiveness and
- Relevant experience

Haven for Hope reserves the right to reject any or all proposals.

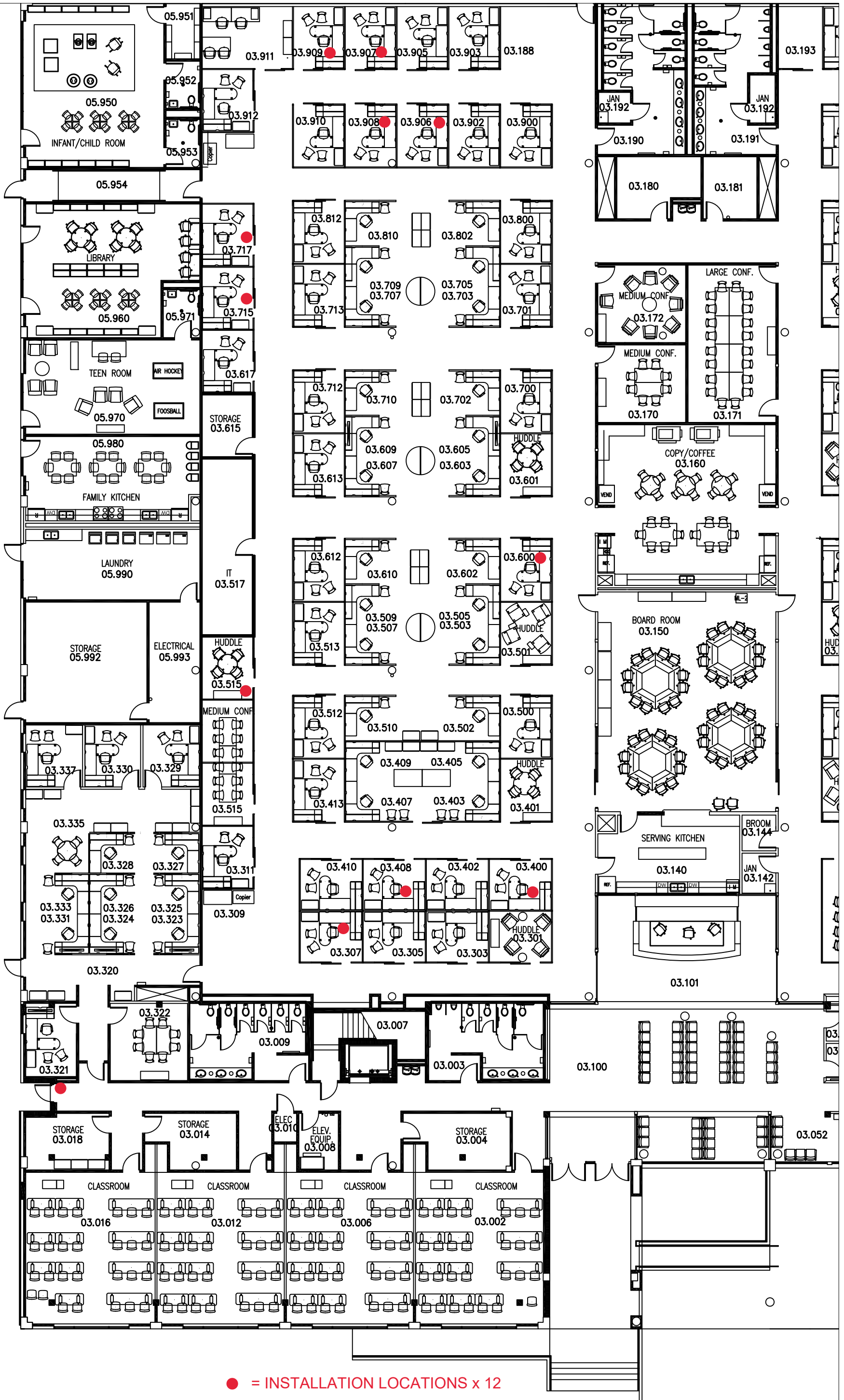
Thank you for your interest in enhancing the safety and security of Haven for Hope. We look forward to reviewing your proposal.

TC FIRST FLOOR EAST

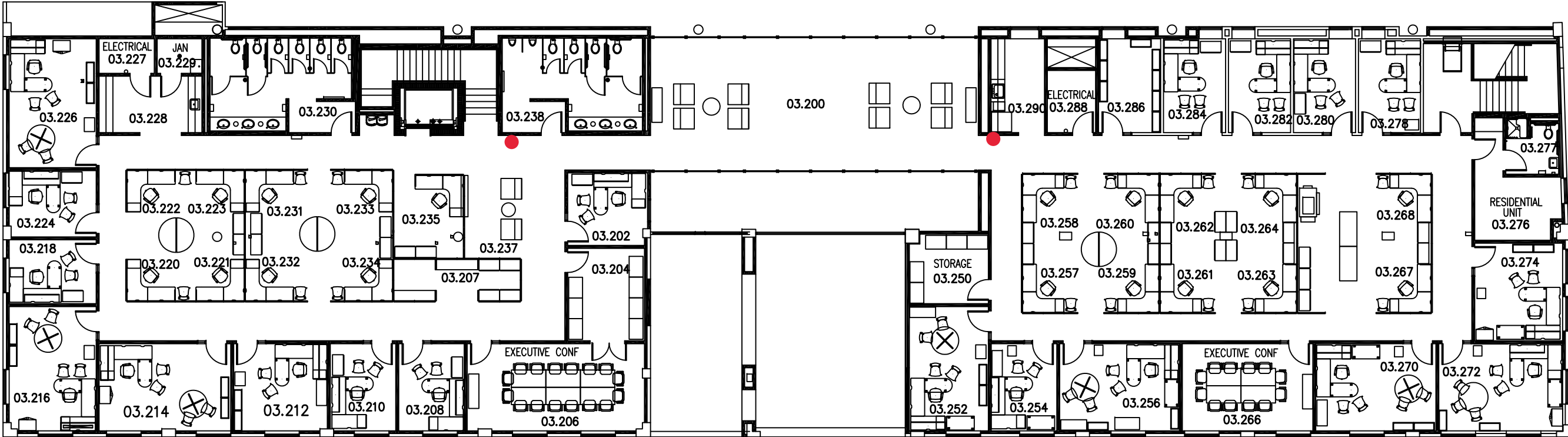


● = INSTALLATION LOCATIONS X 17

● = INSTALLATION LOCATIONS x 12

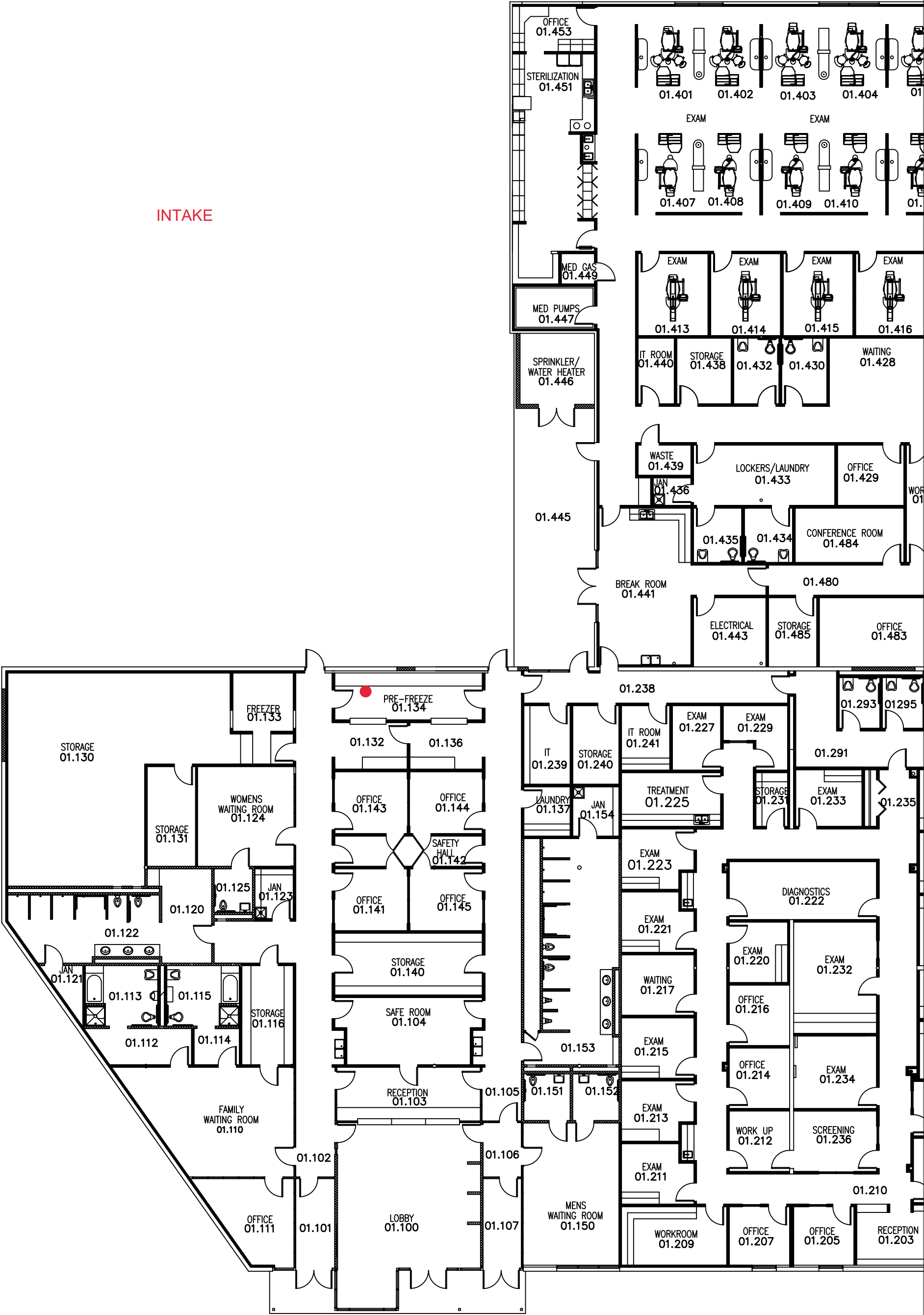


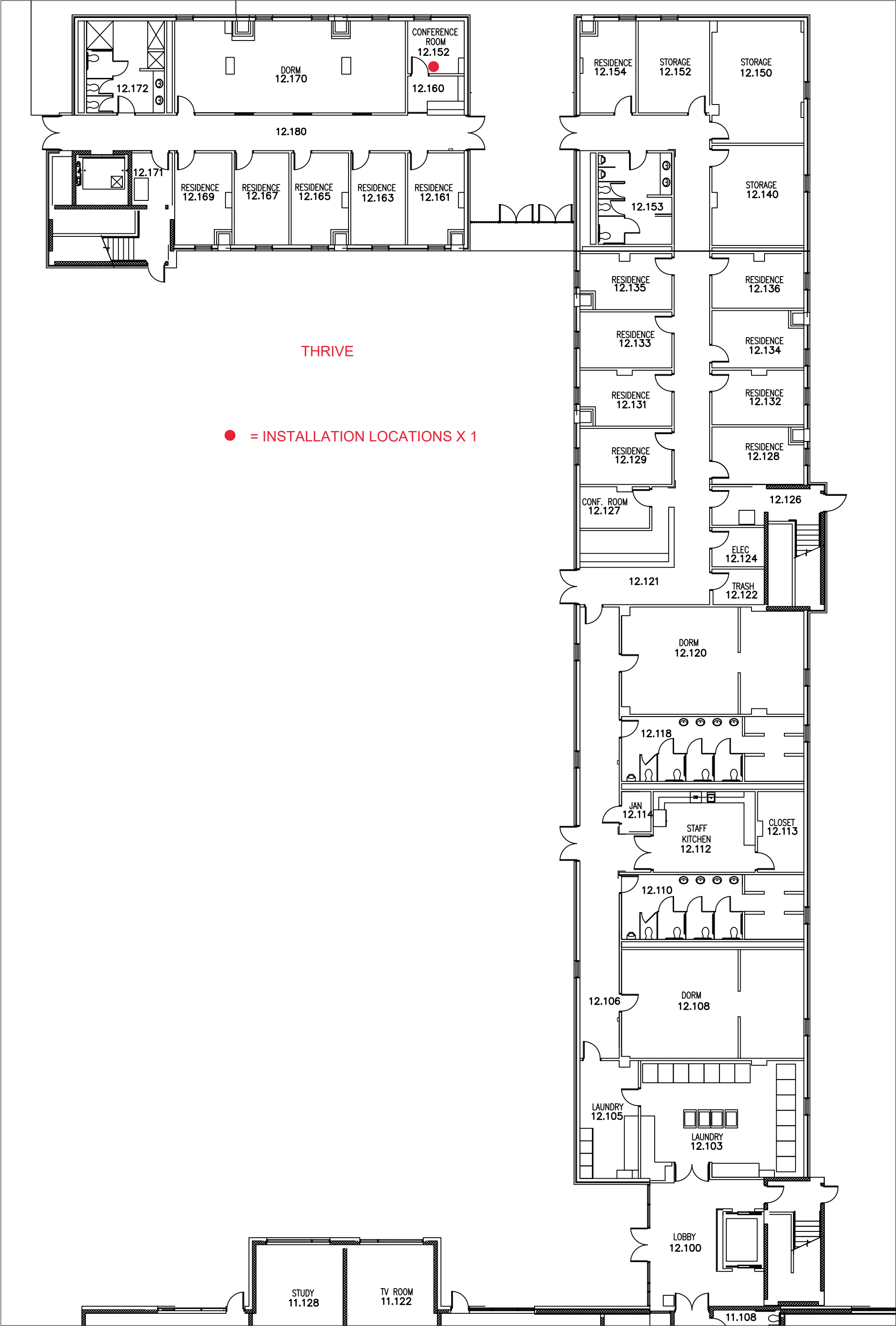
TC Building 2nd Floor

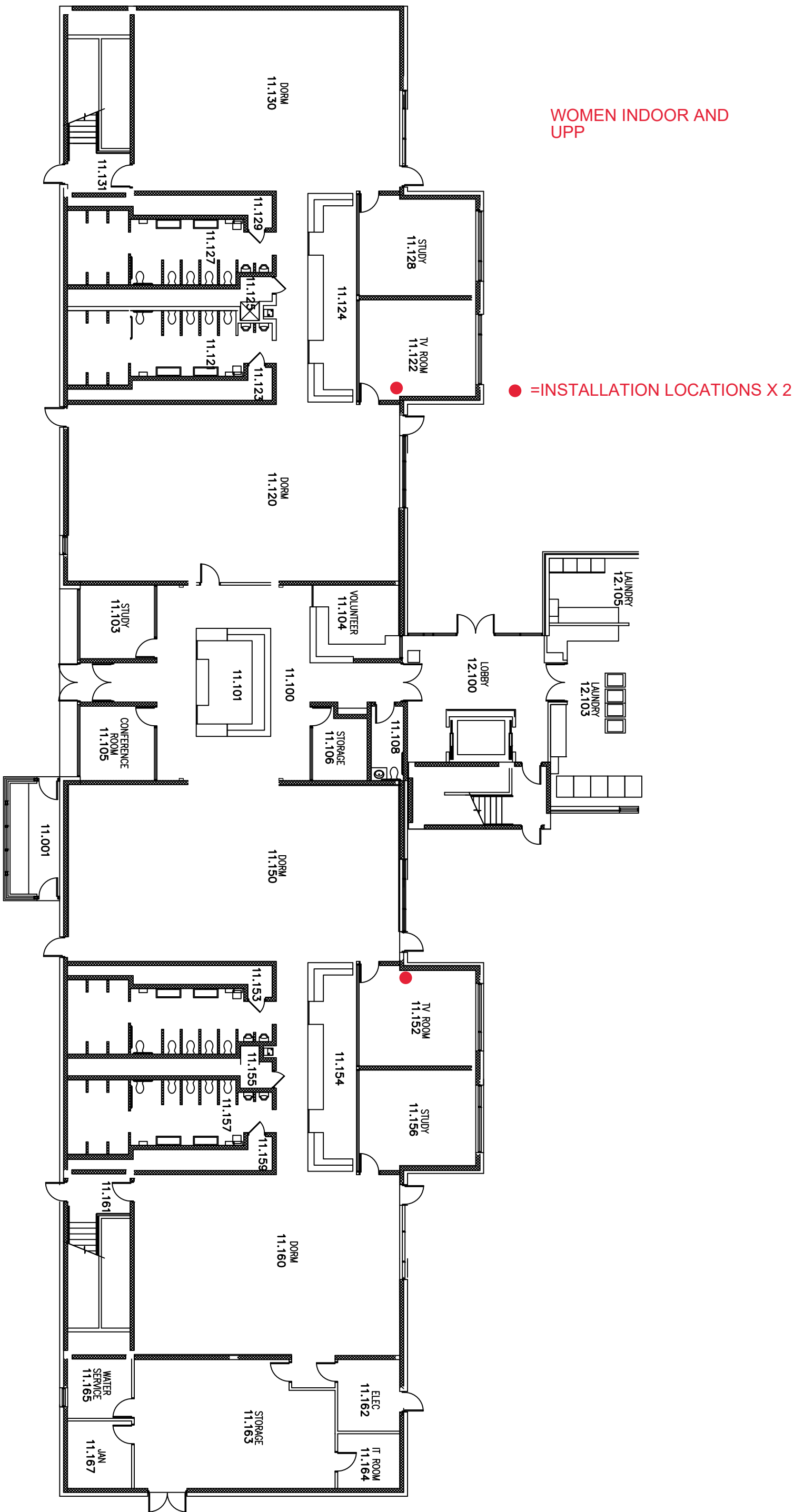


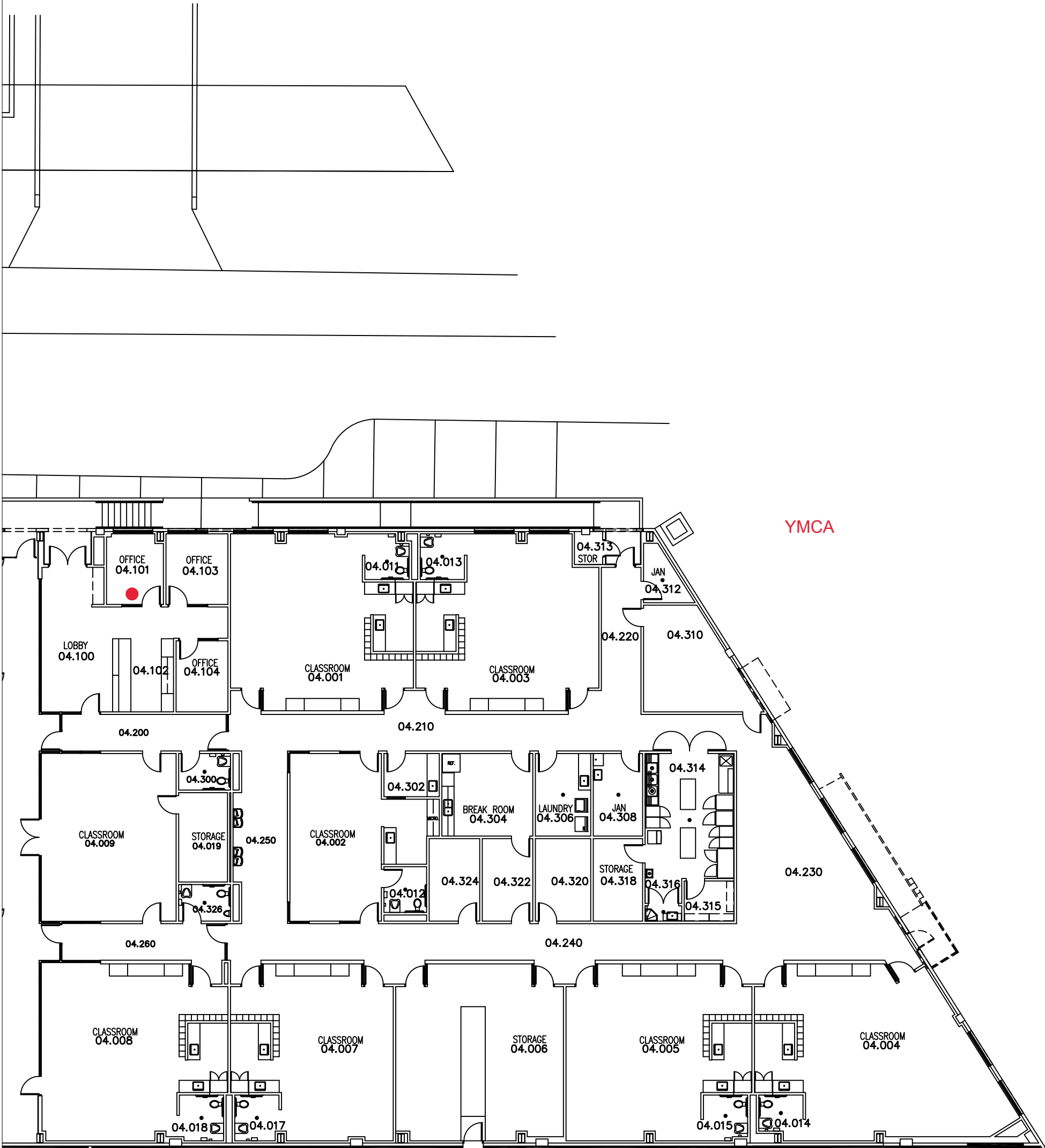
● = Installation Locations x 2

INTAKE









YMCA

● = INSTALLATION LOCATIONS X 1