



**Request for Proposal (RFP)**  
**Blue Light / Emergency Phone Towers**  
**Basis for Proposal/Pricing**  
**December 19, 2023**

**1. Statement of Purpose:**

Haven for Hope is seeking proposals for the purchase and installation of eight (8) emergency phone towers throughout our 22-acre property. The objective is to add communication equipment that supplements our emergency system for reliable communications and improved public safety throughout our campus and parking lots.

**2. Background:**

Haven for Hope of Bexar County, has been in operation for 13 years as a transformational homeless emergency shelter, and is committed to serving the most vulnerable populations. Security and safety are top priorities. The property, spanning 22 acres, includes multiple buildings, and multiple parking lots, and is between two active Union Pacific railroads. This RFP addresses the need for the installation of emergency phone towers so that our clients, partners, and staff can easily call for help throughout our property. These phone towers will assist our Life Safety department in responding to callers and be able to easily identify the caller. Address of site for installation is 1 Haven for Hope Way, San Antonio, TX 78207.

**3. Project Specifications / Scope of Work:**

Procurement and installation of eight (8) phone towers throughout out the Haven for Hope property. Phone Towers will need dusk illumination for easy identification by callers, as well as having strobe and LED lights to identify the location requiring assistance. These towers will be solar powered and wireless, requiring no digging or trenching for installation, and have the ability for two-way calling with preference for video capabilities. Phone Tower Key Features:

- Solar powered with battery back-up to provide uninterrupted power source
- Wireless connectivity requiring no digging or trenching
- Weather-proof, tamper-proof steel housing to protect the system's electronics ensuring reliability and safety to the caller when needed
- Full two-way wireless calling with preference for video capabilities
- Highly visible LED light positioned on top of the tower to provide constant lighting to aid in identifying the exact location of emergency
- Illuminated face plate when call button is pushed
- Dusk to dawn area light to make tower visible
- Call location identifier
- ADA-compliant
- Preferred: Self-diagnostic, alarm monitoring system that provides Haven for Hope reports on the operational status of the phone towers, aiding in identifying service interruptions



**Warranty:** Upon final payment there will be a 30-day, 10% retainage that will be withheld and a 1-year warranty on workmanship, and parts.

**5. Compliance & Insurance Requirements:**

- All materials and installations must adhere to state and federal procurement regulations. All work conducted under this RFP must strictly adhere to and comply with all applicable legal and regulatory guidelines throughout the duration of the project.
- All contractor staff assigned to this project must meet the requirements to gain access to Haven’s property. Additional information will be provided upon request.
- Proposals must include costs and a timeline to obtain all necessary permits for installation and any other work required under the proposal.
- Interested parties must obtain and maintain any insurance required by law, but at least (i) broad form commercial general liability insurance in amounts for bodily injury and property damage of \$1,000,000 per occurrence and \$2,000,000 general aggregate (or equivalent in umbrella or excess liability coverage); (ii) causes of loss-special form property insurance, issued on a replacement-cost basis and insuring the full value of the contractor’s property and property for which contractor is legally liable, including vehicles; (iii) workers’ compensation and employer’s liability in amounts of at least \$1,000,000; and (iv) business automobile liability, for owned, leased, non-owned and hired vehicles, with combined single limit for bodily injury and property damage of \$1,000,000 per occurrence (or its equivalent in umbrella or excess liability coverage). All policies shall be primary, name Haven as an additional insured, and be issued by insurance company(ies) qualified to do business in the State of Texas and having a Best Rating of at least AVII.

**6. Proposal Submission Guidelines:**

Interested parties should submit their proposals by 4:00 PM on January 12th, 2024, via email to [alberto.rodriquez@haveforhope.org](mailto:alberto.rodriquez@haveforhope.org).

Proposals should include:

- Detailed project plan and timeline
- Cost breakdown including materials and labor
- Detail of permits required, associated costs and timelines
- Description of relevant experience, and
- Certificate of Insurance (COI)

A site visit will be conducted on Friday, January 5th, 2024, at 10 AM at 1 Haven for Hope Way, San Antonio, TX 78207. The site visit is highly recommended to answer all questions and to provide clarification. Any other inquiries and/or requests for clarification should be directed to Alberto Rodriguez at the contact information listed in this RFP.

**7. Contact Information:**

Alberto Rodriguez  
Vice President of Transformational Operations  
[alberto.rodriquez@havenforhope.org](mailto:alberto.rodriquez@havenforhope.org)  
Office: (210) 220-2383  
Cell: (210) 819-8142



**8. Attachments:**

Attachment A – Site Plan (1 page)

**9. Evaluation Criteria:**

Proposals will be evaluated based on:

- Adherence to project specifications
- Proposed timeline
- Cost-effectiveness and
- Relevant experience

Haven for Hope reserves the right to reject any or all proposals.

Thank you for your interest in enhancing the safety and security of Haven for Hope. We look forward to reviewing your proposal.

# Haven for Hope

