



**Request for Proposal (RFP) – Resource Center Sump Pump
Basis for Proposal/Pricing
May 7, 2025**

1. STATEMENT OF PURPOSE & BACKGROUND:

Haven for Hope of Bexar County (“Haven for Hope”) has operated its 22-acre Transformational Campus just west of downtown San Antonio, Texas for the last 15 years. Haven for Hope’s mission is to provide a place of hope and new beginnings by providing, coordinating, and delivering an efficient system of care for people experiencing homelessness in San Antonio, with a vision of ending homelessness by empowering individuals and families to transform their lives.

Haven for Hope currently has a sump pump system located in the basement of its Resource Center building. Haven for Hope is seeking proposals for the design, construction, and installation of a new sump pump system located in the basement of the Resource Center building.

2. PROJECT SPECIFICATIONS / SCOPE OF WORK:

This project includes the turnkey design, construction, and installation of an upgraded sump pump system, as specified below:

- *System Design & Installation*
 - *Install a new sump and pump system at the Resource Center*
 - *Discharge water shall be piped (via ceiling hangers) to the existing discharge water system.*
 - *For bidding purposes, assume:*
 - *36-inch by 36-inch square, 7-foot deep, concrete-lined sump*
 - *Two (2) heavy duty 50 GPM pumps with floats*
 - *Associated electrical*
 - *Associated plumbing*
 - *Convert an existing bunk room area to be a staging space for the new sump pump system.*
- *Bid should include*
 - *Design and installation,*
 - *Labor, clean-up, and haul-off,*
 - *Protection of existing improvements, and*
 - *All necessary materials, permits, fees, general conditions, and mark-up.*
- *Cleanup and Restoration:*
 - *Upon project completion, the contractor must clean and restore the work area to its original or better condition. This includes debris removal and ensuring no disruption to Haven’s operations.*
 - *Haven for Hope will provide 100% construction documents, including stamped MEP plans, as part of this RFP. These plans are to be used for bidding and construction. The*

selected contractor may be required to submit either redlined construction drawings reflecting any field deviations or full as-built drawings, at Haven for Hope's discretion. This requirement will be confirmed prior to contract execution.

Warranty: Upon final payment there will be a 60-day, 10% retainage that will be withheld and a 2-year warranty on workmanship and parts. Payments will be made in three milestones.

3. COMPLIANCE, INSURANCE, & OTHER REQUIREMENTS:

- All materials and installations must adhere to state and federal procurement regulations. All work conducted under this RFP must strictly adhere to and comply with all applicable legal and regulatory guidelines throughout the duration of the project.
- All contractor staff assigned to this project must meet the requirements to gain access to Haven's property. Additional access information will be provided upon request.
- Proposals must include costs and a timeline to obtain all necessary permits for installation and any other work required under the proposal.
- Interested parties must obtain and maintain any insurance required by law, but must at least include: (i) broad form commercial general liability insurance in amounts for bodily injury and property damage of \$1,000,000 per occurrence and \$2,000,000 general aggregate (or equivalent in umbrella or excess liability coverage); (ii) causes of loss-special form property insurance, issued on a replacement-cost basis and insuring the full value of the contractor's property and property for which contractor is legally liable, including vehicles; (iii) workers' compensation and employer's liability in amounts of at least \$1,000,000; and (iv) business automobile liability, for owned, leased, non-owned and hired vehicles, with combined single limit for bodily injury and property damage of \$1,000,000 per occurrence (or its equivalent in umbrella or excess liability coverage).
 - All policies shall be primary, name Haven as an additional insured, and be issued by insurance company(ies) qualified to do business in the State of Texas and having a Best Rating of at least A-VII.
- The awarded contractor must furnish a performance and payment bond equivalent to **100% of the contract value** before starting the project.
- **Worksite Safety & Security:** The contractor is responsible for securing the worksite, ensuring OSHA compliance, and maintaining a safe work environment and protecting employees, clients, and visitors during the project.
- **Work Schedule Restrictions:** Work may only be conducted Monday through Friday, 8:00 AM to 6:00 PM, unless approved in advance by Haven for Hope

4. PROPOSAL SUBMISSION GUIDELINES:

Interested parties should submit their proposals by **5:00 PM on Thursday, May 22, 2025**, via email to RFP@havenforhope.org and Earvin.reinhardt@havenforhope.org.

Proposals should include:

- Detailed project plan and timeline;
- Cost breakdown including materials and labor;
- List of required permits, including associated costs and timelines;
- Description of relevant experience; and
- Certificate of Insurance (COI)

A site visit will be conducted on **Wednesday, May 14, 2025, at 10:00 AM** at 1 Haven for Hope Way, San Antonio, TX 78207. We will meet outside the Volunteer Center. The site visit is highly recommended to answer all questions and to provide clarification.

Any other inquiries and/or requests for clarification should be sent in writing to Earvin Reinhardt and the RFP evaluation group at the contact information listed in this RFP.

5. CONTACT INFORMATION:

Earvin Reinhardt
Director of Logistics and Facilities Management
Email: Earvin.reinhardt@havenforhope.org with CC to RFP@havenforhope.org
Office: 210-220-2112

6. ATTACHMENTS:

- Attachment A – 100% Construction Documents

7. EVALUATION CRITERIA:

Proposals will be evaluated based on:

- Adherence to project specifications;
- Proposed timeline;
- Cost-effectiveness; and
- Relevant Experience

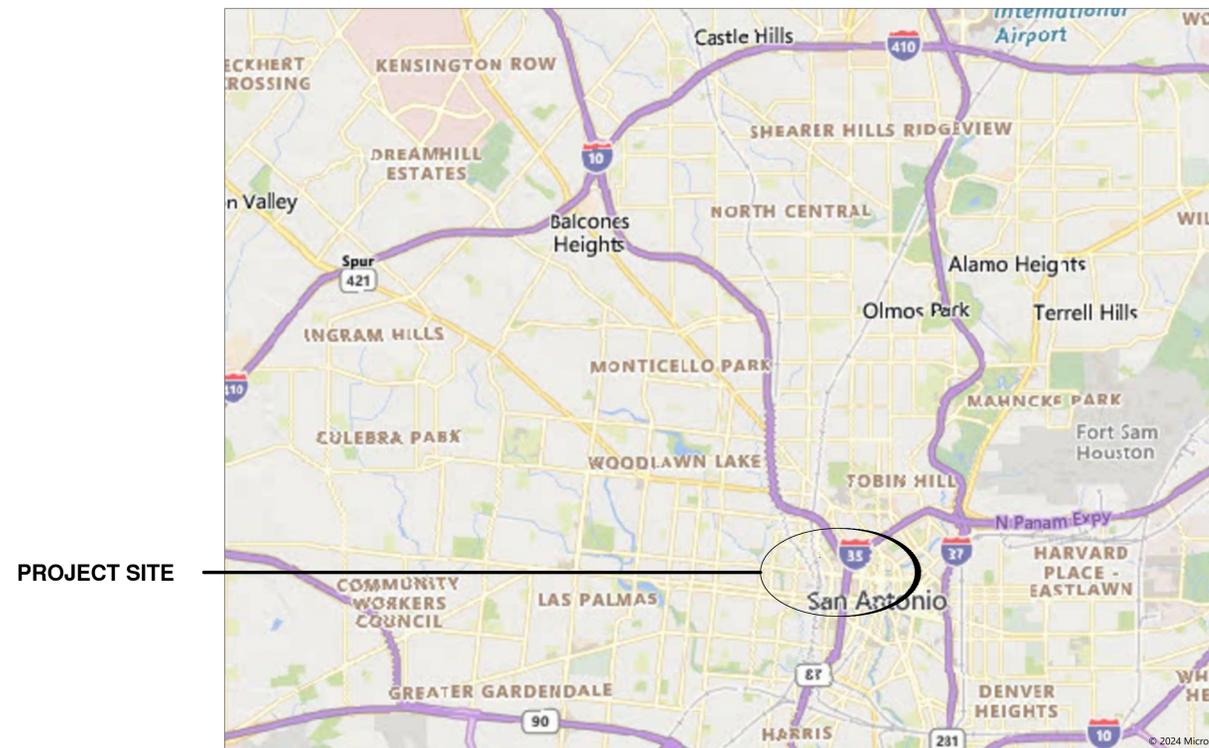
Haven for Hope reserves the right to reject any or all proposals received in response to this RFP, to waive any informalities or irregularities in the proposals received, and to negotiate with any qualified interested party.

Thank you for your interest in this project at Haven for Hope. We look forward to reviewing your proposal.

ATTACHMENT A

100% Construction Documents

HAVEN FOR HOPE RESOURCE CENTER SUMP SYSTEM 1 HAVEN FOR HOPE WAY SAN ANTONIO, TX 78207



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PROJECT / 25-019

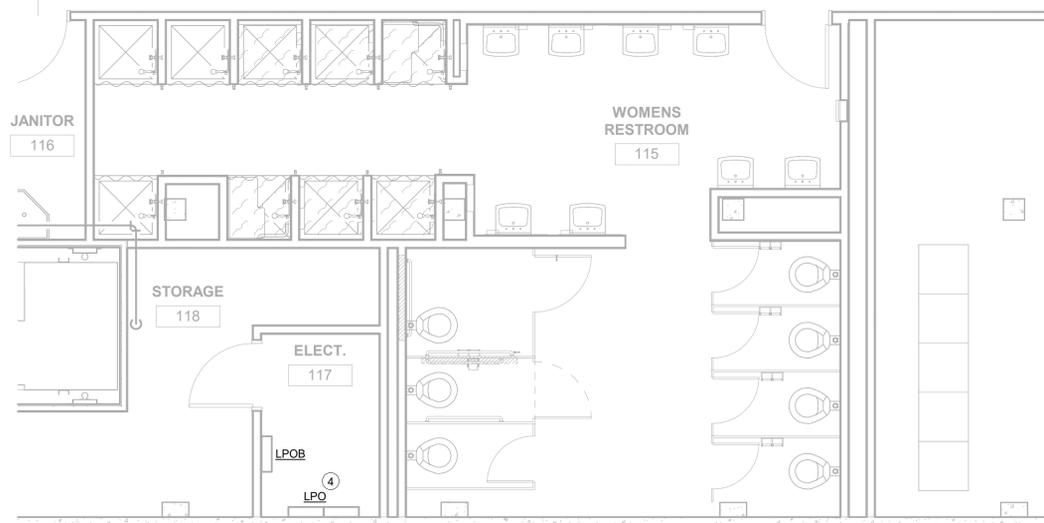
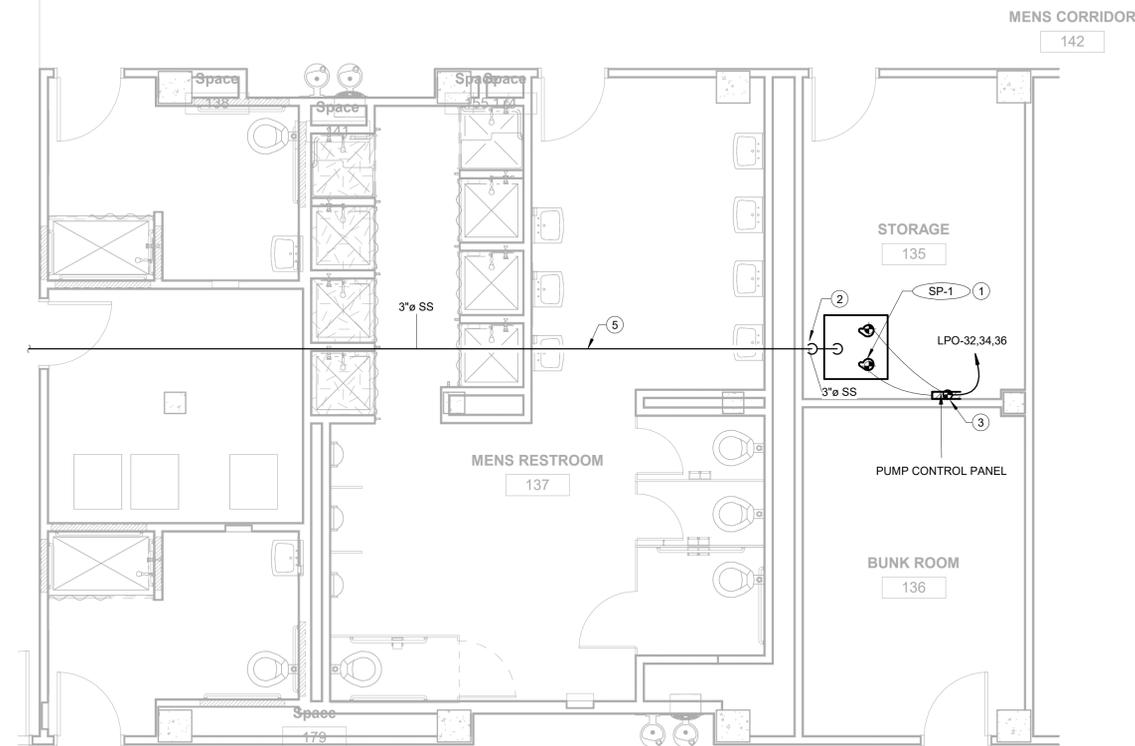
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 San Antonio, TX 78229
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 F-24898

SEALED DOCUMENTS
DATE OF ISSUE: 05/02/2025



Electrical Equipment Connection Schedule												
HVAC Unit Designation	HP	FLA	MCA	MOCP	Total kW	Voltage	Ph	Disconnect	Feeder	Panel Name	Circuit #	Remarks
SP-1		9.6 A	12.0 A	15 A	3.5 kW	208 V	3	NA	(1) 3/4" C. EA. W/ (3)-#10, (1)-#10GND	LPO	32,34,36	CONTROL PANEL PROVIDED WITH INTEGRAL DISCONNECTING MEANS AND OVERCURRENT PROTECTIVE DEVICES.

SUMP PUMP SCHEDULE											
MARK	SERVICE	GPM	HEAD	HP	WELL SIZE	CORD LENGTH	DISCHARGE SIZE	ELECTRICAL			REMARKS
								VOLTS	Hz	PHASE	
SP-1	BASEMENT SUMP PUMP	50	14.5	3/4	3'x3' SQUARE 7' DEPTH	20'	2"	208	60	3	WEIL-DUPLX SYSTEM MODEL: 2613K7021



1 ENLARGED PARTIAL POWER PLAN - NEW WORK
SCALE: 1/4" = 1'-0"

KEYED NOTES (THIS SHEET ONLY)

- LOCATE DUPLEX SUMP PUMP SYSTEM IN 3'X3' SQUARE, 7' DEEP WET WELL.
- 3" DRAIN LINE FOR SUMP PUMP SYSTEM RISING TO LOWER LEVEL CEILING SPACE.
- PROVIDE POWER CONNECTION TO SUMP PUMP, FIELD COORDINATE EXACT LOCATION WITH EXISTING CONDITIONS.
- REFER TO PANEL SCHEDULE FOR WORK REQUIRED WITHIN PANELBOARD.
- COORDINATE ROUTING OF PIPE WITH STRUCTURE AND EXISTING SYSTEMS.

REVISED PANEL 'LPO'												
CKT	AMPS	POLE	CIRCUIT DESCRIPTION	LOAD	TYPE	PH	TYPE	LOAD	CIRCUIT DESCRIPTION	AMPS	POLE	CKT
1	20	1	REC - ENTRY 100, CONFERENCE	540	0	A	0	360	REC - RM 1, STORAGE	20	1	2
3	20	1	REC - RM 1 & 2	1,440	0	B	0	900	REC - OPEN SPACE, OFFICE	20	1	4
5	20	1	REC - RM 3 & 4	1,440	0	C	0	1,440	REC - RM 4 & 5	20	1	6
7	20	1	REC - RM 6 & 7	1,440	0	A	0	1,440	REC - RM 7 & 8	20	1	8
9	20	1	REC - RM 9	1,260	0	B	0	1,260	REC - MENS COMMONS	20	1	10
11	20	1	REC - RM 9	1,440	0	C	0	1,080	REC - RM 10-13	20	1	12
13	20	1	REC - RM 14 & 15	1,260	0	A	2	30	RP-1	20	1	14
15	20	1	REC - WATER FOUNTAIN	180	0	B	0	180	REC	20	1	16
17	20	1	REC - LAUNDRY	720	0	C	0	1,440	REC - MENS CORRIDOR	20	1	18
19	20	1	REC - MEDICAL	180	0	A	0	1,000	REC - REFRIG	20	1	20
21	20	1	REC - OFFICE	1,080	0	B	0	720	REC - OPEN SPACE OFFICE	20	1	22
23	20	1	REC - RM 10	1,260	0	C	0	540	REC - RM 11	20	1	24
25	20	1	REC - WATER FOUNTAIN	360	0	A	0	360	REC - MENS RR	20	1	26
27	20	1	REC - RESTROOMS	360	0	B	0	720	REC - WOM COMMONS, JAN, ELEC	20	1	28
29	20	1	LIGHTING - RR, LAUNDRY, RMS 10-15	900	1	C	0	1,080	REC - WOMENS COMMONS	20	1	30
31	20	1	REC - RESTROOMS	360	0	A	0	360	REC - WOMENS RR	20	1	32
33	20	1	SPARE			B	0	1,080	REC - RM 15	20	1	34
35	20	1	REC - RM 13	720	0	C	0	90	REC - SUMP	20	1	36
37	20	1	REC - RM 13	1,260	0	A	1	210	LIGHTING - CORRIDOR	20	1	38
39	20	1	RECEPTACLES - RM 17	1,080	0	B	0	360	REC - SUMP PIT	20	1	40
41	20	1	LIGHTING - RMS 1-9	900	1	C	1	604	LGT - OFFICE ENTRY, STORAGE, MED CONF	20	1	42
43	20	1	SUMP PUMP			A	1	240	LTG - CORRIDOR	20	1	44
45	20	1	ENTRY GATE	200	2	B	1	698	LTG - COMMONS	20	1	46
47	20	1	ENTRY GATE	200	2	C	0	360	REC - IDF	20	1	48
49	20	1	LTG - ELEC, RR, LAUND, RM 16 & 17	1,050	1	A	0	360	REC - IDF	20	1	50
51	--	1	SPACE			B	2	2,500	DRYER	30	2	52
53	30	2	DRYER	2,500	2	C	2	2,500	--	--	--	54
55	--	--	--	2,500	2	A	2	2,500	DRYER	30	2	56
57	30	2	DRYER	2,500	2	B	2	2,500	--	--	--	58
59	--	--	--	2,500	2	C	2	2,500	DRYER	30	2	60
61	20	1	WASHER	670	2	A	2	2,500	--	--	--	62
63	20	1	WASHER	670	2	B	2	670	WASHER	20	1	64
65	20	1	WASHER	670	2	C	2	670	WASHER	20	1	66
67	100	3	PANEL LPOB	10,297	2	A	0	360	REC - IDF 113	20	1	68
69	--	--	--	11,203	2	B	0	360	REC - IDF 113	20	1	70
71	--	--	--	10,802	2	C			SPACE	--	--	72
73	30	2	DWP-2	2,500	2	A	2	1,153	SP-1 (NOTE 2)	15	3	74
75	--	--	--	2,500	2	B	2	1,153	--	--	--	76
77	--	1	SPACE			A	2	1,153	--	--	--	78
79	125	3	SPARE			A			DRYER	125	3	80
81	--	--	--			B			--	--	--	82
83	--	--	--			C			--	--	--	84
				PANEL VA	SUB FEED	FEED THRU	TOTAL CONN	TOTAL DEMAND	NOTES:			
PHASE A				22,993	10,297	0	33,289	31,125	1. BOLD NOTED AS NEW WORK. EXISTING LOADS ARE ESTIMATES			
PHASE B				24,271	11,203	0	35,473	33,167	2. PROVIDE NEW CIRCUIT BREAKER, AS INDICATED. NEW CIRCUIT BREAKER TO MATCH EXISTING BREAKER'S MANUFACTURER AND CHARACTERISTICS.			
PHASE C				26,707	10,802	0	37,508	35,070	3.			
TOTAL				73,970	32,301	0	106,271	99,361	REVISIONS:			

PROJECT # 24008

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HAVEN FOR HOPE
RESOURCE CENTER
SUMP PUMP
600 LEAL ST., SAN ANTONIO, TX 78207
Developed for

Date	Revision	Date	Submission
		05/02/2025	100% DESIGN SUBMITTAL

Job Number	25019
Date Published	05/02/25
Checked By	CLCE
Scale	1/4" = 1'-0"

MEP LOWER LEVEL PLAN - NEW WORK

