

## Q&A FOR RESOURCE CENTER REPAIRS PHASE I

*The following responses are provided as supplemental information to assist in interpreting the Request for Proposal (“RFP”) and associated construction documents for the Resource Center Repairs Phase I project. Contractors should rely on the RFP documents, drawings, and specifications as the primary sources of project requirements and existing conditions.*

### 1. Proposal Requirements & Administrative Questions

1.1 Is there an estimated construction cost range for this project?

*Answer:* Haven for Hope has not published an estimated cost range for this project. Proposers are encouraged to submit their most competitive and responsive pricing based on the RFP documents, site conditions, and their independent evaluation of the scope of work.

1.2 Is a project-specific Certificate of Insurance required at the time of proposal submission?

*Answer:* For proposal submission purposes, a current sample Certificate of Insurance (“COI”) demonstrating existing coverage and applicable policy limits is acceptable. A project-specific COI meeting all contractual and RFP requirements will be required from the selected contractor prior to contract execution and commencement of work.

1.3 Is attendance at the site visit mandatory?

*Answer:* No. The site visit conducted on May 14, 2026, was optional and intended as a group walkthrough for interested proposers. Attendance will not be considered in the evaluation of proposals.

### 2. Site Access, Occupancy & Operational Conditions

2.1 Will the building or project areas be occupied during construction?

*Answer:* The portions of the Resource Center included within the project scope are currently unoccupied by clients and regular staff operations. Limited access by maintenance personnel (e.g., cleaning staff, HVAC technicians, or other support personnel) may occur intermittently during construction.

2.2 Will construction activities interfere with occupied portions of the facility?

*Answer:* Contractors should anticipate that portions of the Resource Center outside the project scope may remain operational during the project period. Contractors shall coordinate any activities that may impact building systems, utilities, or operations with Haven for Hope in advance.

2.3 What building access points are available?

*Answer:* Project work areas are in the basement and first-floor levels. Available access points include:

- First-Floor level exterior access from the West Martin Street side of the building, with interior stair access serving both the first-floor and basement levels;

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- Basement access from the parking lot via exterior stair access;
- Additional first-floor access from the western portion of the building via exterior stair and ramp access from the parking lot; and
- Existing passenger elevator access. The existing elevator has approximate interior dimensions as follows:
  - Door opening: 35 ¾ inches
  - Side wall width: 51 ¾ inches
  - Back wall width: 69 ¼ inches
  - Interior height: 8 feet

Contractors are responsible for planning material movement and protecting existing finishes, elevators, and access pathways during construction activities.

### 3. Existing Conditions & Coordination

#### 3.1 How should bunk beds or furnishings within the work areas be handled?

*Answer:* Existing bunk beds and furnishings within the work areas shall be relocated as necessary to facilitate construction. Contractors should include all relocation activities in their planning and schedule. Contractors should also refer to the “Documentation of Pre-Construction” and “Protection of Building & Site” notes on Sheet G0.1 of the drawings.

#### 3.2 How should existing mechanical, electrical, conduit, and low-voltage systems be handled?

*Answer:* Existing mechanical, electrical, conduit, and low-voltage systems within the work areas may require selective temporary relocation to complete repairs. Any such work shall be coordinated with Haven for Hope and performed in a manner that avoids disruption to occupied areas and building operations.

#### 3.3 Has Haven for Hope verified the routing, function, or destination of all existing mechanical, electrical, conduit, and low-voltage systems located within the work areas?

*Answer:* Available construction documents should be referenced; however, existing field conditions may vary. Contractors are responsible for field verification of existing conditions prior to performing work.

#### 3.4 Are contractors permitted to modify existing systems?

*Answer:* Any required modifications to existing building systems shall be subject to coordination and approval by Haven for Hope. Work shall be performed in a manner that minimizes disruption to building operations and maintains life safety and system functionality.

#### 3.5 Where are the main supply lines and shutoffs located?

*Answer:* Contractors are responsible for field verification of existing utility locations and coordination of any required shutdowns prior to performing work. Any required utility interruptions shall be coordinated in advance with Haven for Hope.

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### 4. Project Schedule & Working Hours

#### 4.1 When is construction expected to begin?

*Answer:* Haven for Hope intends for construction to commence as soon as reasonably possible following contractor selection, contract execution, and issuance of any required notices to proceed.

#### 4.2 Is there a required project completion date?

*Answer:* Proposers should include their anticipated construction duration, projected schedule, and estimated completion date within their proposal submission. Haven for Hope will consider proposed timelines as part of the evaluation process.

#### 4.3 Are there restrictions on working hours?

*Answer:* Typical anticipated working hours are between 6:00 AM and 6:00 PM, Monday through Friday. Alternative schedules may be considered if coordinated in advance and approved by Haven for Hope.

#### Final Note:

Contractors are expected to base their proposals on the RFP documents, construction documents, site observations, and professional judgment regarding existing conditions and construction means and methods.

Any necessary coordination items or field adjustments identified after award may be addressed during construction through standard project coordination procedures